

**HERITAGE COMMITTEE  
MEETING NOTES  
JULY 17, 2008**

**Present:**

Murray McDonald	Rory McMillan
Jeff Port	Keric Funk
Lori Nelson	David Nelson
Riley Sleeman	

**Guest:** Peter *Papaioanou*, Dino's

**Regrets:** Lisa Moncrief, Barb Manson

**1. Call to Order**

The meeting was called to order at 9:16 am.

**2. Declaration of Pecuniary Interest**

None declared.

**3. Adoption of Minutes from June 24, 2008**

Moved: *Murray McDonald* Seconded: *Rory McMillan* Carried.

**4. Community Improvement Plan - Façade Improvement Program -  
Dino's Application.**

Peter presented a drawing prepared by Nelson Architects and discussed the exterior finish proposed by the contractors.

- The existing window opening will remain the same.
- General discussion ensued with respect to the architectural finishes.
- The intended stucco finish would be acrylic.
- There was general agreement on the design proposed, with window trim and lower panels in a composite material resembling wood.
- Peter indicated he may wish to retain some of the brick.
- It was agreed that Peter would continue to work on the design with David Nelson.

**5. Doors Open 2008 Update**

- There are 18 properties participating and the downtown walking tour plus the four trails. The list of properties was distributed by e-mail to all committee members.
- Met with Nancy Tulloch and Tourism Kenora will assist.
- The Lake of the Woods Development Commission will contribute \$250.00 to the project.
- David will conduct two walking tours on Friday and Jeff will assist.
- Keric will be approaching Wharf Marina about ferrying participants to the Yacht Club.

- Committee members are needed to check out the sites, and provide assistance as required.

#### **6. Kenora Downtown Architectural Guidelines**

- David indicated that he has made the changes to the guidelines as directed by the committee.
- The guidelines are generally targeted towards the re-development of existing structures in the downtown.
- These guidelines can be used to evaluate Façade Improvement Program applications.
- The guideline study area needs to match the CIP boundary.
- David will distribute a pdf of the final draft to the Heritage Committee members.

#### **7. Waterfront Development Guidelines**

- Jeff reviewed the guidelines as presented in the draft of the Meridian Report.
- Keric is concerned that the guidelines do not apply to the entire waterfront.
- David agrees that the scope of the guidelines should apply to all of the waterfront area on Lake of the Woods, and more sensitivity is required for the localized neighbourhoods.
- David indicated the building mass or volume is more important than just looking at the building height.
- Lori suggested that the Heritage Committee will be forwarding comments to Property and Planning Committee for revisions to the final report. Jeff will communicate this to Meridian so that comments are reflected in the final report.

#### **8. Other: None**

#### **9. Next Meeting**

The next meeting is set for August 21, 2008 at 9:15am at the Lake of the Woods Museum.

#### **10. Adjournment**

The meeting adjourned at 10:50am.